

February 2022

**AFTER SCHOOL STUDY CENTRE in the LIBRARY**

Dear Parent/Caregiver,

The Study Centre runs on Mondays, Tuesdays, Wednesdays and Thursdays in the Library from Monday of Week 3 (14th February). Sessions start at 3:00pm and end at 4.30pm. This is not an after-school care service, but an opportunity for students to continue their learning with the support of books, computers and staff. Students are expected to work on their homework and other assignments from class. After completing these they can participate in optional activities. A light afternoon snack is provided, but you may wish to organise some additional afternoon tea for your child.

There is no charge for this programme but students ***must be committed to using it as a serious opportunity to learn.*** The Study Centre reserves the right to discontinue enrolment if parents and students do not meet our expectations.

***Students may be collected from 4:00pm onwards and no later than 4:30pm.***

Students must either be collected by an adult from the Library car park, walk home or wait at the Motatau Road entrance. School gates close at 4:00pm so you will need to buzz on the intercom to be admitted. will After students have signed out of Study Centre they are no longer the responsibility of the school and must leave the school grounds, either to wait at the school entrances or go home.

If you would like to enroll your child in the programme, please complete and return the form to Student Reception. Please indicate the arrangement for your child to be collected and whether you wish your child to attend for all four days or for selected days.

Yours sincerely,

Jane Woodill  
Study Centre Director

Child's first name		Child's last name		Male	Room	
				Female		
Does your child have any allergies/dietary requirements?						
Days child will attend	Monday		Tuesday		Wednesday	Thursday
Arrangement for child's collection by 4:30pm. Tick one:						
	Someone will drive into the school, toot to gain attention and your child will be sent out from the library no later than 4:30pm.					
	My child will sign out and walk home at _____ (insert time, no later than 4:30pm).					
	My child will sign out and wait for me at the Motatau Road entrance at _____ (insert time, no later than 4:30pm). Great South Road gate closes at 4pm, so please use Motatau Road.					

### Consent from Primary Caregiver

By ticking the three rows below and signing this form I:

	Give my consent for this student to attend this Study Support Centre in 2022.					
	Give my permission for this student's enrolling school and Study Support Centre to identify and report on learning needs particular to this student, and to share any information relating to the student's learning needs with each other.					
	Agree my child will sign out of Study Centre by 4:30pm and after signing out s/he is no longer the responsibility of the school and must leave the school grounds, either to wait at the Entrances or go home.					
Primary Caregiver's Name						
Signature					Date	
Phone			Mobile			

### Consent from Study Support Centre Director

By signing this form, I confirm that this student will be registered to attend this Study Support Centre in 2022 and will receive the educational support as outlined in the 2022 Study Centre Plan

Study Support Centre Director	
Signature	

### Support from enrolling School Principal

By signing this form, I confirm that I am aware of this student's intended participation in this Study Support Centre programme in 2022, and of the opportunities available to work with the Centre to support this student.

Enrolling School Principal	
Signature	