

# Papatoetoe Intermediate School

## Digital Citizenship Student Agreement 2024

I agree to uphold our **S T A R** values for  
Digital Devices, Networks and Online Communications.

Safety	Trust	Attitude	Respect
<p><b>Online Communications</b></p> <ul style="list-style-type: none"> <li>● Avoid clicking on pop ups and advertisements.</li> <li>● Choose wisely who I talk to online.</li> <li>● Keep my personal information, my login and any other passwords private.</li> <li>● Tell an adult at the first sign of trouble.</li> <li>● Use BIRD     B - block     I - ignore     R - report     D - delete</li> </ul> <p><b>Handling the Hardware</b></p> <ul style="list-style-type: none"> <li>● Handle equipment with care when using and moving around the school.</li> <li>● Keep cords tucked away where no-one can trip on them.</li> <li>● Store technology away safely and securely.</li> </ul>	<p><b>You and the computer</b></p> <ul style="list-style-type: none"> <li>● Treat my device with care and respect.</li> <li>● Report any damages immediately.</li> <li>● Always close the lid when I walk away.</li> <li>● Log out and shut down properly.</li> <li>● Seek permission from an adult before any downloads or changes to settings.</li> <li>● Bring a signed BYOD form before using my own device on the school network.</li> </ul> <p><b>You and your learning</b></p> <ul style="list-style-type: none"> <li>● Stay on appropriate websites.</li> <li>● Only watch Youtube videos that my teacher has assigned to me for learning.</li> <li>● Check that online sources are reliable - remember that all the information on the internet is not always correct.</li> </ul>	<p><b>Attitude to others</b></p> <ul style="list-style-type: none"> <li>● Have a positive attitude to other people's posts and work.</li> <li>● Support others with their learning and online interactions.</li> <li>● Uphold the bystanders code</li> </ul> <p>NOTICE what is happening REALISE the problem DECIDE to take responsibility TAKE Action - be an active     BYSTANDER</p> <p><b>Attitude to learning</b></p> <ul style="list-style-type: none"> <li>● Follow instructions.</li> <li>● Work hard and learn to use technology properly.</li> <li>● Promote the 'CAN DO' attitude by being an example in work and actions.</li> <li>● Keep a healthy balance of time online.</li> </ul>	<p><b>You and your friends</b></p> <ul style="list-style-type: none"> <li>● Respect other peoples' passwords and privacy.</li> <li>● Use my own login and only access what I have permission to use.</li> <li>● THINK before I post.     Ask myself, is it...         T - true         H - helpful         I - inspiring         N - necessary         K - kind</li> </ul> <p><b>Respect school, family and community</b></p> <ul style="list-style-type: none"> <li>● Respect copyright and intellectual property.</li> <li>● Use positive language and images online.</li> <li>● Avoid and report harmful Social media posts and pages.</li> <li>● Understand that I leave a digital footprint of everything I post.</li> </ul>

**Student Declaration:** I understand that this agreement applies to any ICT equipment used while at school or on any school activity, including devices (e.g. laptops/phones) that I bring in. I understand that breaking this agreement is breaking the behaviour expectations of the school and will be treated as such. Consequences may include any of the following: disciplinary action: - stand down or suspension; ban on use of personal devices (including phones and computers); loss of access to school ICT services.

**Student's Name:** \_\_\_\_\_ **Room:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Declaration:** I agree to support my child to uphold this agreement. This includes supporting them to use the school's process for handing in phones at the beginning of each day. I also understand that I am responsible for managing my child's behaviour and interactions on social media. I accept that the school has taken measures to

ensure social media is blocked on the school wifi, therefore interactions that occur outside of school or on 'hidden' phones are not the responsibility of the school. In signing this agreement, I acknowledge that my child will have access to a school owned chromebook which also gives them access to Youtube. I will encourage them to respect and care for the device and to use Youtube only as the teacher directs them to.

**Parent Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_