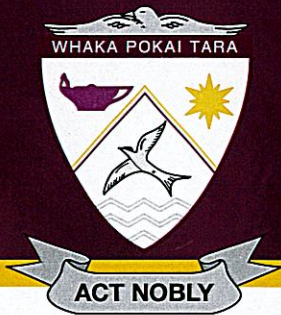


Papatoetoe Intermediate School





Papatoetoe Intermediate School

Kia ora tataau Welcome

Papatoetoe Intermediate School has a long and rich history. We remember our heritage; of our students and staff members who have passed through these doors and especially of those who have gone on to be 'high achievers' in their fields. We are equally proud to work with, and for, our current students and their families. We maintain high expectations of all students and staff members.

Our focus is to have our students demonstrate that they are effective communicators, 'connected' learners with healthy minds and bodies. We aim, always, to provide the very best curriculum opportunities possible, with a wide range of resources, subjects and learning contexts. Our students commonly make accelerated academic achievement over the two years they attend our school. Increasingly we provide extended opportunities for online learning, STEAM provisions and experience in coding and robotics. We are committed to assisting all students to realise their potential and to work with them to achieve to the very best of their abilities.

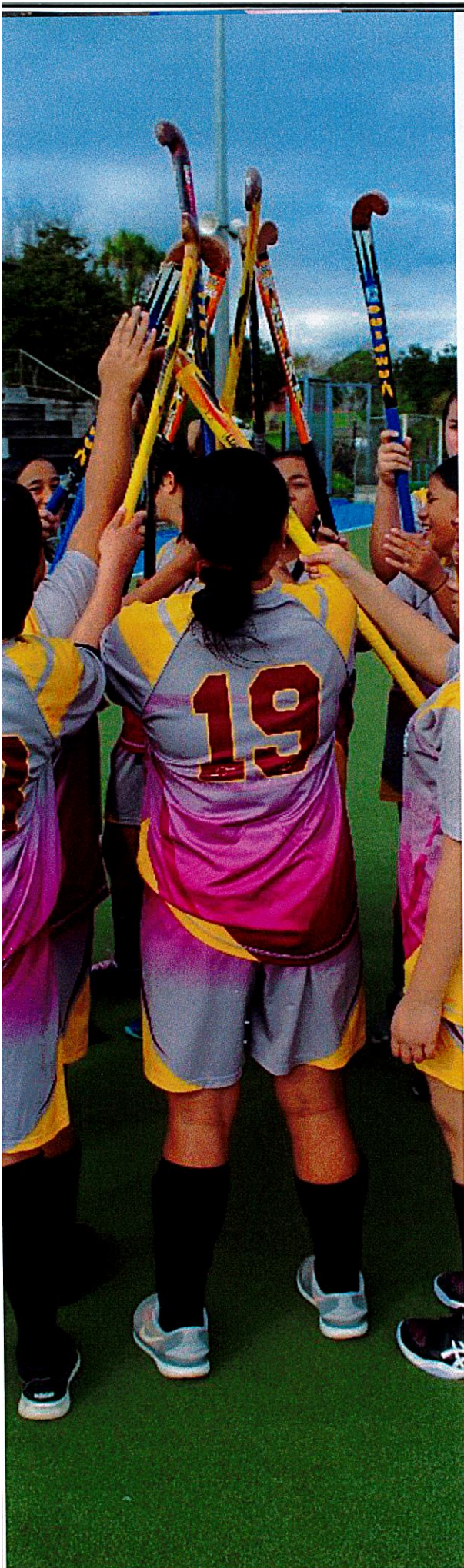
We encourage our students to be the 'authors of their own destinies'; working at all times to seize every opportunity and to fully engage in a wide range of curricula and extra-curricular activities. We strive to offer them a well-rounded holistic curriculum. That includes Aotearoa NZ histories, local context, future focused learning [such as Education for Sustainability] and strategies for maintaining good mental and physical health. We promote language learning especially Te Reo Maori and maintaining first languages and Culture.

The intermediate years are exciting years for students. It is a time of considerable physical and emotional growth as children move from childhood to adolescence. It is a time of transition between primary and secondary paradigms. Students remain with their same teacher for the two years they are at our school. Our curriculum aims to build on prior learning and achievement as we work towards a more independent, self-directed learning style. Our students are encouraged to develop a clearer understanding of their own achievement levels and to set and achieve personal learning goals. We all want our students to be successful at secondary school and become self-motivated 'life-long learners'.

Parents, whānau and wider school community are encouraged and supported to be involved; in our students and their successes; in the development of our facilities, in fundraising and community events and in the direction of our school. We encourage this through our 'open door policy', our hui, fono and parent meetings and through the 3-Way Reporting Conferences. We want our students to know that they are supported, encouraged, that they 'belong' and that their success is important to us all.



Pauline Cornwell
Principal



Creating and Pursuing Opportunities Capable Staff; Empowering Students

Year 8 students return to school on Tuesday 30th January 2024 at 8.30 a.m.

Year 7 students and any new Year 8 students begin with a Powhiri on Wednesday 31st January 2024 at 8.45 a.m.

Arrival

School gates open at 8.00 a.m.

Students need to be in their classrooms by 8.30 a.m. for the karakia and to start their school day at 8.45 a.m.

Bell Times

8.00 – 8.30 a.m.	Breakfast Club in the Food Technology room from 8.00 a.m.
8.30 a.m.	All students prepare for class
8.45 a.m.	Start of school day - karakia
8.45 – 9.30 a.m.	Period 1
9.30 – 9.35 a.m.	Healthy Brain Snack
9.35 – 10.20 a.m.	Period 2
10.20 – 11.05 a.m.	Period 3
11.05 – 11.10 a.m.	Morning break
11.10 – 11.40 a.m.	Lunch eating – free lunches in schools
11.40 a.m. – 12.25 p.m.	Period 4
12.25 – 1.10 p.m.	Period 5
1.20 – 1.55 p.m.	Afternoon break
1.55 – 2.55 p.m.	Period 6
2.55 – 3.00 p.m.	Pack up/Reflections/Notices
3.00 p.m.	End of school day
3.00 – 4.30 p.m.	Study Centre – Monday - Thursday

Costs

We charge no school fees.

The only costs to families are travel expenses for trips, camps and EOTC [Education Outside the Classroom]. We aim to request no more than \$20.00 per term [with exception of Camp Week and EOTC Week]. Our aim is to have all students attend field trips etc and so have some options regarding payments. Our school does receive the MoE subsidy, and all costs are subsidised.

EOTC Week is held in each 'odd' year and Camp Week is held in each 'even' year. The School Camp will therefore be held for all students in 2024.

Attendance

Parents/Caregivers, by law, must ensure their children attend school. Schools are required, by law, to check all absences from school. Therefore, we must have a note or medical certificate to explain a child's absence. A phone call, text or an email to your child's class teacher or to student.rec@papint.school.nz or admin@papint.school.nz, advising us of an absence is appreciated because it helps us account for the whereabouts of students each day and increases the safety of your child. Our school automatically sends texts [by 10.30 a.m. each day], to caregivers if a child is not at school and the family has not informed the school of the reason for their absence. This is to ensure student safety and we ask parents to be diligent in responding.

In cases of concerning attendance an Engagement Worker [EWIS] may visit your home to inquire how we can support your child to attend regularly.

Bicycles/Skateboards/Scooters

Our school has a bike track and bikes for students to use. Students are encouraged to cycle to school. Safety checks are provided for every bike. We have a secure compound to store these. It is however the responsibility of students to chain their bike, scooter or skateboard to the stands provided. Parents are expected to ensure their children have and wear helmets that meet the required safety standards..

The Papatoetoe Intermediate School Board

The School Board meets at least 8 times a year. These meetings take place in the main Meeting Room [entrance off Great South Road]. Meeting dates and times are advertised in our School Newsletter and on our School Website.

Members of the public who wish to attend are most welcome. Members of the public who attend do not have speaking rights unless invited to speak. We encourage you to notify the Board Presiding Member or Board Secretary – Barbara Ferregel [barbaraf@papint.school.nz], prior to the meeting if you would like to speak.

If you wish to view the agenda for a Board meeting it can be obtained from the office on the Wednesday before the meeting. Minutes of the Board meetings are available on our school website, after they have been ratified at a Board meeting.

Bring Your Own Device (BYOD)

Students are encouraged to bring their own laptops and tablets to school to use for schoolwork. Our school's internet usage is monitored by the Ministry of Education 'Network for Learning'. Students who register their own devices can access unlimited ultrafast broadband in school. Devices must be at least iPad size but preferable a little larger – 13.3". For further information ask for a 'Bring Your Own Device' registration form. Connection to our school wireless is free for students and specific to the individual device. Use of all devices are subject to the Papatoetoe Intermediate User Agreement.

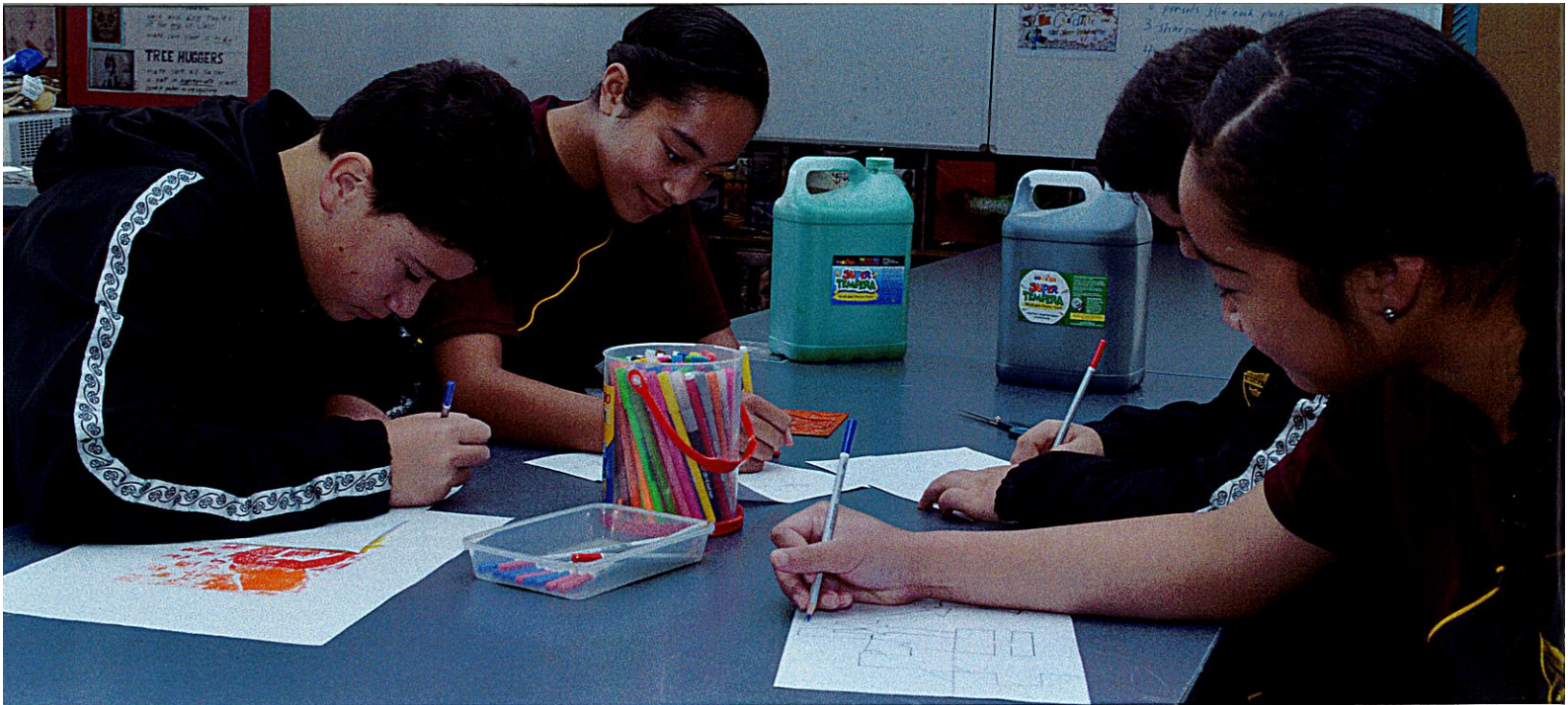
Bus Travel

Bus services are currently organised through GoBus - website www.gobus.co.nz. A bus route schedule and contract will be issued at the beginning of the year. This can be subject to change several times during the year. School buses leave from Great South Road by 3.10 p.m. each day [except for specially notified occasions].

Students must not eat or drink on the bus and must maintain a high quality of behaviour. Those who do not meet expectations may not be able to use this service.

Cell Phones

Cell phones must be handed in each day and collected at the end of the day. Students not handing in phones and having/using them during school hours may have them confiscated or be banned from them at school.



Communication

We welcome Parents/Whānau and encourage them to make special interviews to discuss their children. This can be done directly with the teacher or through the Office. Senior school leaders [Deputy Principal, Associate Principals and SENCo] are also welcoming of Parents/Whānau who may wish to discuss requests, questions or concerns.

We make regular contact with Parents/Whānau through our newsletters which are emailed fortnightly. In addition, each class has a termly newsletter. We also have a school website www.papint.school.nz Occasionally urgent messages are sent via Facebook, text messaging, EDUCA and School Links

Our school also provides several ways to help parents/families get to know classroom teachers and staff members. These include – Powhiri, BBQ and Performance Nights, Information Evenings, 3 Way Conference and the Community Cultural Evenings.

Curriculum

The School Curriculum is made up of all the essential learning areas; English, Mathematics and Statistics, Science, Health, Social Studies, Aotearoa NZ Histories, Arts [Performing Arts, Visual Arts, Music] and Technology [Hard Materials, Soft Materials, Foods, Design and Digital Technologies and Te Reo Maori and Tikanga]. Students also have the provision to be involved with learning another language during Cultural Academies and Enrichment Programme [ACE].

Teaching is learner-focussed, promoting active involvement by students in setting learning goals and supporting our students to be authors of their own learning pathways. Parents and Caregivers are asked to work in conjunction with teachers, supporting them and maintain positive and productive communication.

Dates

Included is a single sheet with the 2024 Term Dates. The School Calendar is updated regularly on the School Website.

*'authors of their
own destinies'*

Devices

There are chrome books available for every student to use. They are issued to each child for the two years they attend our school.

Access to the school internet is approved once:

1. The parent/caregiver provides written approval.
2. The parent/caregiver completes an on line digital training module.
3. The student completes a cyber safety training and signs the agreement.

Enrolments

We welcome applications from both local in-zone students and International Students. Due to our roll growth in 2023 and again in 2024 it is unlikely that we will be accepting out-of-zone students for 2024 and 2025.

Our school does have an Enrolment Scheme in place which defines our school zone. Our primary responsibility is to those children and families who live within our school zone.

Papatoetoe Intermediate School is a signatory of the Code of Practice for the Pastoral Care of International Students. The school does not provide homestays. All information is available on our school website.

Equity – our school endeavours to ensure all students can access all opportunities. If you need support – please contact our office. If you would like to help and support other students, please contact our Deputy Principal, Donna Young – donnay@papint.school.nz

Free Lunches in Schools

Papatoetoe Intermediate School Board have selected Dee Jays who supply to several local schools, as our school supplier. Dee Jays has an extensive menu, certified kitchens and provides for a large range of dietary options.

Lunches will be delivered to classes just prior to our lunch eating time. Every meal is individually wrapped and clearly labelled with the choice option. To organise the correct food, for each student, every day of each term, families will be asked to complete and return a questionnaire.

Students will only need to bring a drink of water each day to school. Students will continue to be offered a healthy 'brain' snack at 9.30 a.m. and fruit each day.





Kapa Haka

We have a strong kapa haka group for students and their families to join. Participation is not limited to just Maori students – all are welcome. Students are expected to attend after-school and Saturday practices.

Kids Can/Fruit In Schools

We are very lucky to be supported by KidsCan. Our students have available to them all year round a black jacket, shoes and socks, fresh fruit daily and brain snacks.

Security Gates

Our school has security gates. This is to increase school security and student safety. There is access at the gate by speaker to the reception for emergencies. To protect our children please do not drive into the gateway or school grounds to drop off or pick up your child.



Sickness And Accidents

Minor accidents are attended to by staff members who hold a current First Aid Certificate. In the cases of accident or illness of a more serious nature, parents are notified as soon as possible. In cases of extreme emergency, and on occasions when parents or nominated caregivers cannot be contacted, the staff will determine what should best be done to care for your child. All staff members receive regular first aid training to support their work with our students.

We ask that you ensure emergency contact details and medical information are reviewed and always kept up-to date.

The 'STAR' Way

We are a 'STAR' School. Our expectations are based around SAFETY, TRUST, ATTITUDE and RESPECT.

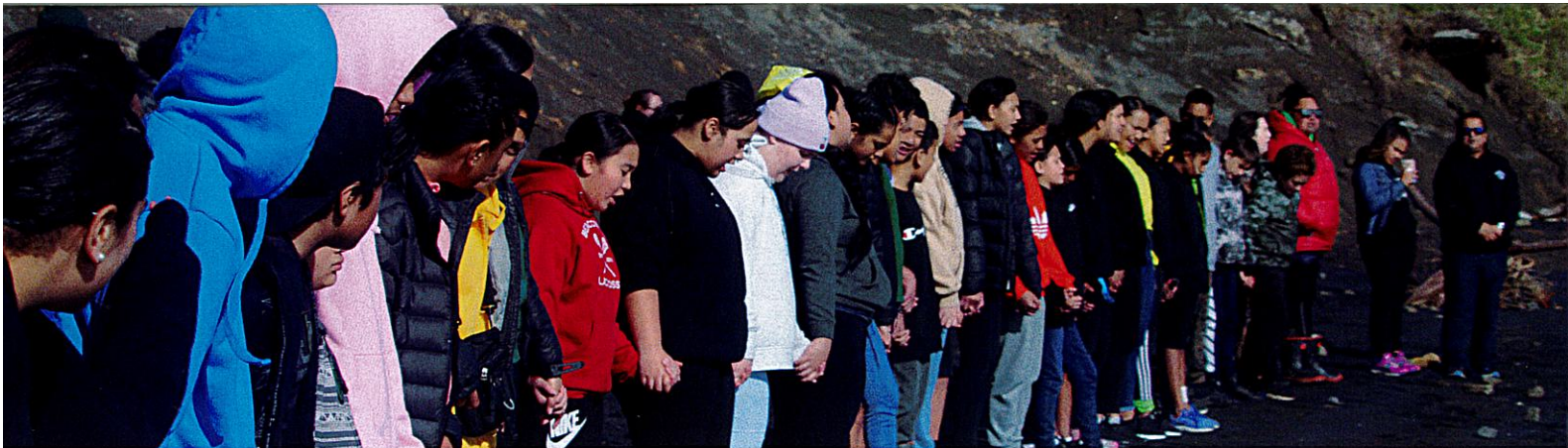
Papatoetoe Intermediate School students are expected to always behave well showing courteous, thoughtful, and responsible behaviour. We ask them to speak and act in ways that they would be happy for their parents/ caregivers to observe and be told about. Behaviour which is normally regarded as offensive or against the laws of New Zealand is not accepted.

Our students receive 'STAR' points for being a 'STAR' student. The STAR Award is drawn at Assembly. Your child may be the winner of the STAR Award which will also be noted in the Newsletter and points awarded to the students 'House'.

Sports

We offer a range of sporting codes. Students must sign up to participate. Practices are often held out of school times. We always need whanau support for coaching and management of teams.





Stationery

With this Prospectus you will receive a single sheet of paper listing your child's stationery requirements. Stationery must be bought before the first day of school. It is important that every stationery item is marked with your child's name before school starts. Stationery Packs are available from our School Office for \$25.00.

Stationery remains in the class over holidays and is used over the two-years students spend at our school. Parents/ Caregivers will need to replace items as they are used.

Student Leaders

Student leadership is a feature at Papatoetoe Intermediate School. Student Leaders are appointed in class and across the school. They attend meetings where they discuss issues under the guidance of a senior staff member. Student House Group Leaders apply for their positions in writing and undergo a vigorous interview process at the end of each year.

Head Leaders and House Group Leaders are announced at our end of year Supreme Prize Giving.

All Year 8 students receive Leadership Responsibility Badges, indicating areas of responsibility. Replacement badges must be purchased if they are lost. Students are expected to wear these badges each day.

Study Centre – After School

The Study Centre runs on Monday – Thursday 3.00 – 4.30 p.m. A light afternoon tea is provided. This is not a care service, but an opportunity for students to be supported and extended in their learning, with the help of staff and resources in the library. Students are expected to work on their homework and other assignments provided by their classroom teacher. They will also participate in online and optional activities. There is no charge for this programme, but students must be committed to using it as a serious opportunity to learn. Parents/ Caregivers must be committed to supporting them in this by visiting Study Centre at least once a term to see what their children are doing.

If you are interested in a place for your child on the programme, please collect an enrolment form from the Resource Room and return it back to the Resource Room.

Valuables

The school offers staff and students a way of securing their valuables during the day. Items are put into the class security box which is secured in the office. The school cannot take responsibility for items of value – e.g. money or cell phones that go missing or damaged if they have not been placed and logged in their class security box.

Students must put their cell phones in the security box.

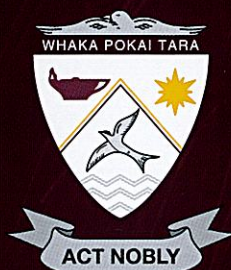
Uniform

With this Prospectus you will receive a single sheet of paper listing your child's uniform requirements while they are at Papatoetoe Intermediate School. The school has a very small number of second-hand uniforms, for sale.

We are very lucky to be supported by KidsCan. Our students have available to them all year round a black jacket, black lace up shoes and socks. If your child requires any of these items, they only need to ask at our School Office.

At the end of Year 8 students are encouraged to donate at least one item, in good condition back to the school.

Students must have 'safe' shoes; crocs, jandals and dress sandals are not allowed.



Papatoetoe Intermediate School

175 Motatau Road, Papatoetoe, Auckland 2025

Phone: 0-9-278 9763